


Unit Goals: Design & Construction Services

Goal	Key Metrics/Milestones	Goal Drivers	Status
<p>Goal 1: Establish a consistent and applicable permitting process for all campus improvement projects, including leased and ICHA projects. (FY24 – FY27)</p> <p>P1 – DFA-A</p>	<ul style="list-style-type: none"> • Verify that all projects being built have been permitted. • Improve timing for permit issuance. • Establish quarterly meeting to ensure process is being followed by campus partners. 	<ul style="list-style-type: none"> • Jurisdictional authority over Regents land and developments. • ICHA projects being plan reviewed by City of Irvine, shifting to outside consultant. 	
<p>Goal 2: Efficiently manage project documents and communications and automate the process of maintaining/updating financial aspects of billing and project cost reporting to ensure projects meet program, budget and schedule parameters. (FY24 – FY28)</p> <p>P1 – DFA-A</p>	<ul style="list-style-type: none"> • Common file structures across projects. • Standardized workflow processes across projects. • Improved process for producing financial and cost reports by automating pulls of data from existing financial systems that house the data. • Share out to FM and Procurement process improvements and positive outcomes. 	<ul style="list-style-type: none"> • Inconsistent tools and processes among projects and PM's. • Financial system antiquated and producing errors. • Process improvements necessary for consistency, training, tracking and reporting. 	
<p>Goal 3: Enhance the campus' equal access to facilities and sites through developed campus standards, advocacy, and representation in an effort to be fully inclusive to those with permanent and temporary disabilities. (FY24 – FY24)</p> <p>P1 – DFA-A</p>	<ul style="list-style-type: none"> • Refer to the Campus Standards. • Confirm participation from Disability Services on each new project procurement during design. • Participate in improving campus websites for clarity surrounding accessibility, even during construction. 	<ul style="list-style-type: none"> • Embrace the campus aspirations for Universal Design and expand the stakeholder input in support of various disabilities. 	
<p>Goal 4: Deepen and enhance UCI's sophistication and awareness on sustainability measures on capital projects. (FY24 – FY27)</p> <p>P3 – DFA-A</p>	<ul style="list-style-type: none"> • Track Request for Proposals, and frequency of project updates and announcements. • Verify that a list of recommended sustainable measures and practices are developed within one year. • Verify that template for project update newsletter has been created within one year. 	<ul style="list-style-type: none"> • Continue to lead the nation in sustainability practices, including decarbonization and carbon neutrality. 	

Unit Goals: Design & Construction Services (cont.)

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<p>Goal 5: Reduce the current average time to process requests to contract with design professionals from 2.5 weeks to 1.5 weeks after all required documentation is received. (FY24 – FY25)</p> <p>P4 – DFA-A</p>	<ul style="list-style-type: none"> • Frequency of communications with UCI Project Managers (PM) and consultants if documentation is deficient prior to tracking processing time. • Distribute fully executed Work Authorization no more than 1.5 weeks of initiating required signatures. 	<ul style="list-style-type: none"> • Accelerate project progress for award through process improvement. 	
<p>Goal 6: Update Campus Standards and Master Specifications for use on all campus projects consistent among all departments delivering construction projects. (FY24 – FY26)</p> <p>P4 – DFA-A</p>	<ul style="list-style-type: none"> • Campus stakeholders buy-in, including FM, EH&S and Housing. • Completed draft of updated Campus Standards and Master Specifications. • Finalized product standardized within a living document balancing first cost and lifecycle costs. 	<ul style="list-style-type: none"> • Consistency among campus stakeholder groups and communicating expectations for quality and project processes. 	