

# Evaluating Process Improvement Ideas

## Questions to use when deciding which process improvement ideas to pursue:

### Benefits

- What are the potential benefits from this process improvement? What value will it deliver and to whom (who is the customer)?
- What DFA strategic priorities does it support?
- Are there potential cost savings from this process improvement idea? What is the potential magnitude of the cost savings?

### Costs

- What are the costs to take that on? What resources will be required?
- How long will it take to affect change? More than 6 months? More than 12 months?

### Feasibility and Risks

- Does DFA control the process?
- Are there any organizational or legal policies and procedures which need to be considered/evaluated related to the problem or potential solution?
- What are the potential risks?
- On a scale of 1-10, how difficult would it be to affect change in that process?

### Next Steps

- Can it be combined with another process improvement idea on the list or already existing project?
- What additional information do we need to make a decision?
- Who can provide that?
- Which department/role can champion this project?
- What are the next steps?