

Date Created	07/30/2025
ZotMail Account	Mary Lou D. Ortiz
From	Mary Lou D. Ortiz - CFO & Vice Chancellor, Finance and Administration
To	Finance and Administration
Subject	You're Invited: DFA AI Lunch & Learn – Aug. 21
Sending Time	07/30/2025 (Send Immediately)

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Dear DFA employees,

At our April town hall, we introduced an early look at DFA's evolving Artificial Intelligence (AI) strategy in coordination with [campus efforts](#). As a next step in that journey, DFA IT is hosting our first DFA AI Lunch & Learn, taking place virtually on Tuesday, August 21.

Whether you're just beginning to explore Artificial Intelligence, trying out tools like [ZotGPT chat](#), or actively developing use cases, this first session will offer practical insights and real examples of how AI is already being used across DFA.

Date: Thursday, August 21

Time: 12-1 p.m.

Location: Zoom (link provided upon [registration](#))

Format: Grab your lunch and join us online!

[Register Here](#)

Agenda:

- Intro to AI + Prompt Engineering – A quick overview of AI fundamentals and [role of prompting](#).
- DFA AI in Action – A “show and tell” featuring a DFA colleague using AI to enhance their work.
- Exploring What's Next – An open discussion to brainstorm potential use cases across DFA.

Please join us for this engaging session to learn, connect, and explore the potential of AI together. In the meantime, feel free to check out [UCI's ZotAcademy](#) for a few short training courses on AI.

If you have any questions about the session, feel free to reach out to [Pejman Khoshkhoo](#), director of DFA IT.

Sincerely,

Mary Lou D. Ortiz
 Chief Financial Officer
 Vice Chancellor, Finance & Administration

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