



*\*Managers/Supervisors: Please share this email with DFA campus temporary and contract employees. For those who do not have regular access to emails/laptops/PCs, please print and share this email accordingly.*

## Help us achieve our participation goal of 75%

Dear colleagues,

Thank you to everyone who has taken the 2023 Staff Engagement Survey. However, we are falling short of our participation goal of 75%. Our current completion rate is 56%. Please help us achieve the goal and complete the survey before tomorrow's deadline of Wednesday, September 13 at 5:00 p.m.

As a reminder, the survey can be taken 24 hours a day, seven days a week, from any device with internet access. The survey is completely confidential and is available in English and Spanish. To learn more about the survey, please visit the [2023 Staff Engagement Survey page](#).

There are three ways to take the survey:

1. Use the original survey invitation or one of the survey reminder emails that you received from Gallup. Look for an email from **Gallup support@mail.gallup.com**.
2. Use the friendly URL: <https://survey.gallup.com/uci2023q12>  
Your survey code is your **UCInetID**
3. Contact Gallup Client Support at [support@mail.gallup.com](mailto:support@mail.gallup.com) or 1-888-486-9104. Support is available 24 hours a day, seven days a week, in English and Spanish.

Please don't miss this important opportunity. Survey results are used to create programs that improve our workplace. Your opinion really does matter. Be heard. Take the survey.

Sincerely,

**Mary Lou D. Ortiz**  
Chief Financial Officer  
Vice Chancellor, Finance and Administration