



LEARNING & GROWTH

March 2022

DFA's [strategy](#) begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources for the upcoming month as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email WithUForU@uci.edu with any questions.



Navigating Facilitation in a Post-Pandemic World

March 10
11 a.m. - 12 p.m.

Learn how the pandemic has shaped facilitation and how to navigate the challenges posed by virtual and hybrid environments, as well as tips and best practices for applying virtual and hybrid facilitation skills.

[The Exchange: Leaning Together to Transform Higher Education](#) is an online networking opportunity for NCCI members to share ideas, tools, and best practices relating to the topic of change, innovation, strategy, and/or leadership development available through [UCI's NCCI membership](#).



Relaxation “Micro-Moments” and Winding Down Techniques

March 10
12 - 1 p.m.

UCI wellness offers [free monthly webinars on various topics](#), providing basic tips and suggestions related to personal behavioral situations and changes. This month's topic offers strategies and tips for stress management and self-care via multiple “micro-moments” of relaxation or mindful practices throughout the day which only take 15 to 60 seconds. Register by completing this [form](#).



Lean Six Sigma (LSS) White Belt

March 17
1:30 - 3:30 p.m.

DFA has set a goal for all staff to complete [Lean Six Sigma White Belt training](#). The training introduces principles of both Lean and Six Sigma, and how to apply those principles to streamline processes, reduce waste and inconsistencies, and identify other areas of improvement. [Register in UCLC](#).



How Successful Women Leaders Build Trust and Community

March 30
9:30 - 10:30 a.m.

Facilitated by one of DFA's Lean In champions, this [month's topic](#) offers strategies on taking charge of your emotions when things go wrong and how to make the most of every situation. Session participants work in small groups to share topic experiences and insights, and how to support each

other in taking action going forward. [Register in UCLC](#).



Managing Implicit Bias Training

Ongoing

DFA has set a goal for all managers and supervisors to complete [Managing Implicit Bias training](#), and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on [UCLC](#). Additional information is available [here](#).

On Demand Learning Opportunities



[Udemy for Business](#)

Access over 4,000 online resources taught by industry experts.



[UCI on Coursera](#)

Enroll in a variety of courses hand-picked by UCI.



[Higher Ed Memberships](#)

Explore the list of enterprise memberships.

Divisional Offerings

Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.



Accounting & Fiscal Services

[Training](#) for UCI's financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on [UCLC](#) as well as [Official Recharge Facility and Activity Overview](#).



Campus Physical & Environmental Planning

[Sustainability Fundamentals Training](#) is designed for all staff members and provides an overview of simple sustainable actions.



Emergency Management

Departments can request [Emergency Preparedness Training](#) offered online and in-person.



Environmental Health & Safety

[The safety training program](#) includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on [UCLC](#).



Police Department

UCIPD offers complimentary trainings for [active shooter](#), [alcohol awareness](#), and [Clery Act training](#).



Procurement Services

Visit the [Procurement Training webpage to access](#) monthly training sessions for department buyers. [Email Procurement for information about future trainings](#) or request a [one-on-one session](#).