

WITH U • FOR U

DFA Employee Newsletter

Dear DFA employees,

Graduation is just around the corner, which marks the end of another successful academic year for our campus. Our division works hard to support over 50,000 students, faculty, and staff in achieving their goals and missions. Last month, *Forbes* magazine ranked our campus number one among public universities, and number three overall for excellence, affordability, and access in its [2019 Best Value Colleges survey](#). We have a lot to be proud of, and I look forward to celebrating our contributions at our annual DFA Team Building Picnic on [Wednesday, July 31](#).

We had another great turnout at April's town hall. A big thank you to our town hall presenters:

- **Kelly Kadlec** - Office of the CFO and Vice Chancellor, Division of Finance and Administration
- **Pejman Khoshkhoo** - DFA Support Services, Information Technology
- **Belinda Manalac** - Environment Health & Safety
- **Richard Demerjian and Carrie Metzgar** - Campus Physical and Environmental Planning

As a follow up to the town hall, Switch books were dropped off at all departments (email [Kelly Kadlec](mailto:Kelly.Kadlec) if additional books are needed). I am pleased to announce UCI received third place overall in the UC system for the Cool Campus Challenge. Team DFA ranked first place for UCI's teams, with a total of 171 participants and 856,843 points! A celebratory pizza party is in the process of being planned. For those of you who attended the town hall, please take a [short survey to offer feedback about the event](#). Our next town hall is scheduled for Wednesday, October 23.

Thank you for all of your hard work. As always, feel free to share your comments and suggestions by sending an email to WithUForU@uci.edu.

With appreciation,

Ronald S. Cortez, JD, MA
Chief Financial Officer
Vice Chancellor, Division of Finance and Administration



DFA's Balanced Scorecard Strategy

*The Division of Finance and Administration (DFA) serves all UCI students, faculty, staff, and visitors. We are **With U • For U**—working alongside you, in support of you—as planning partners, problem solvers, and solution providers who maintain a safe and attractive physical environment and offer professional services and support.*

MISSION
Advance UCI's
Brilliant Future

VISION
World-Class
Campus Partners

VALUES
Health & Safety
Integrity
Teamwork
Change & Innovation

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 Employee Profiles

Featured Events

Tuesday, May 21:

[UC Walks](#)

Through Friday, June 28:

[UCI Backpack Give Back](#)

Wednesday, July 31:

[DFA's 3rd Annual Picnic](#)

Thursday, August 22:

[UCI Staff Picnic](#)

 UCI Today



Facilities Management student intern, Danica, with her new bin sign designs.

New Bigbelly Waste Signs

The Bigbelly waste station on Ring Mall have new signs that help students and staff sort the right material into the right bin. Danica, Facilities Management student intern wrote and won \$4,093 in a [TGIF Sustainability grant](#). This collaborative project included Strategic Communications as well as the sign making expertise of Dan Crout. The grant paid for the new sign panels that will feature interchangeable informational signs to teach passersby about different sustainability programs on campus. Danica's waste audits and research study will determine the impact of these new signs. This project supports the overall campus waste [Diversion Goals of Zero Waste by 2020](#).

Article provided by Facilities Management



DFA Network for Change and Continuous Innovation (NCCI) Membership

"NCCI's vision is to function as a catalyst for higher education institutions to work collaboratively across institutions to employ effective methods to advance academic and administrative excellence."

As a reminder, an enterprise subscription was purchased for all of UCI to benefit from. As our division continues to focus on driving change and innovation, this membership is timely and provides access to practical resources. Take a few minutes to [sign up and create profile](#) and familiarize yourself with available tools and resources. Be sure to check out [Power 60 Professional Development Sessions](#) which are a series of hour-long webinar discussions led by higher education thought leaders.

Please contact Shaina Sims (simss@uci.edu; 949.824.3726) with any questions in creating a profile or accessing membership benefits.

Article provided by Division of Finance and Administration



HEALTH TIP

Try a new stretch every day!

Breathe In & Out

Back Bend

Chest Stretch

Shoulder Roll

Quad Stretch

Neck Rotation

More information: [Zot Stretches](#)

WORK TIP

PC & Mac Shortcut Keys | Description

F7 | Spelling/grammar check

Alt + F4 or Apple key + Q | Close window

Alt + ← or Apple key + [| Go back

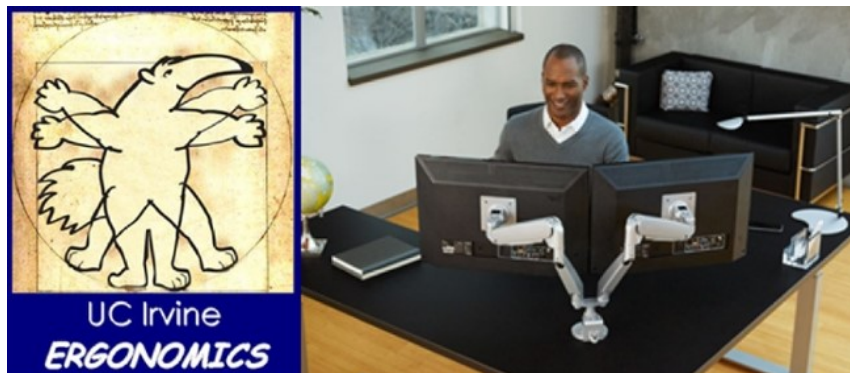
Ctrl + L or Apple key + L | Select address bar

Ctrl + D or Apple key + D | Add a bookmark

Shift + Delete | Delete forever

More information: [Keyboard Shortcuts](#)

Have any tips you would like to share? Submit your suggestions to WithUForU@uci.edu.



UCIBuy: EH&S Approved ERGO Items

In collaboration with [Environmental Health & Safety \(EH&S\)](#) and Procurement Services, [UCIBuy](#) is now offering a streamlined solution for ordering recommended and approved ergonomic furniture and products from our contracted supplier. Department users can process ergo requisitions via UCIBuy bypassing the need for a supplier quote and accelerating the fulfillment cycle. We recommend that all requisitions for approved ergonomic items are processed separately from general office supply orders.

[Click here](#) to review the ergonomic evaluation fulfillment process in UCIBuy. Additional instructions are available here: [Shopping for Approved Ergonomic Items in UCIBuy](#).

Article provided by Procurement Services and Environmental Health & Safety



Transportation & Distribution Services student worker gathering books from the book drive.

Book Drive Wrap-Up

Every year, Transportation & Distribution Services spearheads the UCI Book Drive, which collects new and lightly used books to address the literacy needs of our community. Thanks to this year's campuswide efforts and many donations from our DFA partners, we donated over 4,000 pounds of books to the [Community Action Partnership of Orange County](#). The books will be held in family resource centers that are designed to strengthen families and provide an environment that is stable and safe. T&DS will continue its community outreach efforts with the annual Backpack Give Back in May. If you would like to partner in support of [Backpack Give Back](#), please email Erika Hennon at engage@pts.uci.edu.

Article provided by Transportation & Distribution Services



The Year of the App

Download the **With U • For U** mobile app, which makes it easy to access services and resources on the go.

Share Your Mobile App Ideas

[Submit Here!](#)

More information: [With U • For U Mobile App](#)



UCI's Fleet Recognized as Leader

The 2019 Advanced Clean Transportation (ACT Expo) conference recognizes UCI in the category of "[Leading Public Fleet](#)," which recognizes government fleets who demonstrate leadership in the procurement and deployment of alternative fuels and advanced vehicle technology. UCI competed against New York City Department of Sanitation, Port Authority of New York and New Jersey, and City of Toronto. Previous recipients include Seattle, Los Angeles, and Dublin.



Nominate Someone
TODAY!

Every day is an opportunity for colleagues, co-workers, and managers/supervisors to recognize the great work of our people in the following categories:

- **CARE** (Customer Appreciation Repeatedly Expressed)
- **IDEA** (Innovate Discover Encourage Achieve)
- **SAFE** (Safety Award For Excellence)
- **TEAM** (Together Everyone Achieves More)

Submit your online nomination in [English](#) or [Spanish](#).

EMPLOYEE PROFILES



Stephan (Steve) Kenna

Project Manager, Facilities Management

I've worked at UCI and been in my current position for over 2.5 years. I manage facility renovation and engineering projects for Project Services.

What aspects of your job do you enjoy? I enjoy communicating with various university departments and schools, as well as accomplishing the goals of every customer project.

How has UCI/department helped you in your career development? I've been given the opportunity to hire/join forces with teams of professional architects and engineers who are innovative in their ideas toward enhancing the functionality of existing facility spaces. As a project manager, I oversee every aspect of my projects from planning to occupancy, exposing me to and placing me in control of every design and construction milestone.

If Hollywood made a movie about your life, who would you like to see cast as you? Joseph Gordon Levitt.

If you were stuck on an island what three things would you bring? A satellite phone, tiki torches, and a copy of the novel "Robinson Crusoe" to read while I wait.

People would be surprised if they knew: I sing country music.





Lindsey Hashimoto

Senior Planner, Campus Physical & Environmental Planning

I've worked at UCI and been in my current position for over 4.5 years. I conduct analyses and manage environmental compliance and permitting for construction projects.

What aspects of your job do you enjoy? I enjoy the critical thinking part of my job. I'm often learning something new because every project is different.

What are some upcoming trends or challenges that you see in your field? California environmental regulation; the California Environmental Quality Act, recently underwent its biggest overhaul since the statute was originally passed in 1970. Many environmental significance thresholds have changed or were updated and are now being implemented in planning practice. Ultimately, the interpretation of these changes will be decided in the courts over the next few years.

Favorite travel spot? Camping in Joshua Tree.

What is the weirdest thing you've ever eaten? While traveling through a rural area, I once ate a questionable mystery meat curry given to me by a random woman on the side of the road during a 120 degree heat wave.



Larry Wasan

Principal IT Auditor, Internal Audit Services

I've worked at UCI for 2.5 years and have been in my current position for 6 months. I audit UCI's information systems and resources to ensure that controls are in place to mitigate risks related to cybersecurity, hardware and software failures, data integrity and confidentiality, as well as natural disasters, such as fires and earthquakes.

What aspects of your job do you enjoy? In Internal Audit, we're always learning, and that's what I like about being an auditor. I enjoy learning how each department or unit operates, and I enjoy meeting and working with different people and personalities throughout the university.

What has been your favorite project at UCI/department? My favorite project has been auditing student admissions and enrollment. I was assigned to be the lead auditor, working with two auditors, our associate director, and ultimately reporting to our director. It was challenging and somewhat more stressful project, but in the end, we completed an audit that garnered positive praises from UCI leadership, and I really enjoyed working and collaborating with my colleagues.

After a long day at work, what do you look forward to the most? I look forward to sitting down to a nice dinner with my wife and watching one of our favorite TV shows, which are usually The Voice, American Idol, NCIS, Criminal Minds, and others, or political discussions on one of the cable news networks.

Before your time at UCI, what was your most interesting or oddest job? Long before I became an auditor and before I graduated from college, I was a baby photographer. I literally held and photographed thousands of very cute babies.

If you were stuck on an island, what three things would you bring? Besides my wife and family, I would bring my drones, a high-power solar battery charger, and a big knife.

People would be surprised if they knew: I once had very long hair and played drums in a heavy metal band.

Division of Finance and Administration
Office of the Chief Financial Officer and Vice Chancellor
455 Aldrich Hall
Irvine, CA 92697-1025
(949) 824-9832