

July 1, 2024

AUDIENCE: All Campus Employees Including Health Sciences

LAUNCH OF CAMPUS WORKPLACE VIOLENCE PREVENTION PROGRAM

Dear Colleagues,

We are pleased to announce the launch of [UCI's Workplace Violence Prevention Program \(WVPP\)](#), a critical systemwide initiative aimed at ensuring the safety and well-being of all faculty, staff, students, and campus visitors. This follows [our previous communication](#) regarding [Senate Bill 553 \(SB 553\)](#), signed into law by Governor Newsom on September 30, 2023, which mandates the development and implementation of this program.

Effective today (July 1, 2024), the key components of WVPP are as follows:

1. Workplace Violence Prevention Plan (WVPP)

The WVPP has been developed to address specific hazards and outline corrective measures for each work area and operation on campus, including comprehensive procedures for responding to emergencies, evacuation plans, post-incident response, and investigative protocols. The [WVPP](#) has been added as an appendix to the current [Injury and Illness Prevention Program \(IIPP\)](#).

2. Online Reporting Tool

Use the [WVPP online reporting tool](#) to confidentially submit reports of workplace violence incidents. The campus WVPP administrator will be responsible for investigating all incident reports and ensuring they are processed through to completion.

3. Employee Training

To empower our community with the knowledge and skills to recognize and avoid workplace violence, mandatory WVPP annual training is being developed and managed by the University Office of the President (UCOP). This training should take approximately 25 minutes to complete, and covers how to report incidents or concerns without fear of retaliation and how to access available support services. This training is required to be completed by all staff, faculty, and student workers within 30 days of assignment. An email notification from UCOP will be sent out once the training has been posted and assigned.

For further details, feedback, or any questions regarding the WVPP, please reach out to our workgroup chairs, Bob Martin (bob.martin@uci.edu) or Vanessa Flores (vanessa.flores@uci.edu).

Thank you for your continued dedication to making UC Irvine a safe place for everyone.

Sincerely,

Mary Lou D. Ortiz

Chief Financial Officer
Vice Chancellor, Finance & Administration

Ramona Agrela

Chief Human Resources Officer & Vice Chancellor

Gillian R. Hayes

Vice Provost for Academic Personnel