

## **Aldrich Hall Limited Access Procedure**

### **Purpose**

The purpose of the limited access procedure is to prevent groups from entering the building and disrupting critical campus administrative operations.

Maintaining business operations within the building is necessary in order to provide key services to students, faculty, staff, and community members. This procedure will be implemented in conjunction with the Event Management Team (EMT), when possible, and in accordance with the recommendations from the Robinson-Edley Report.

### **Procedure**

- Limited access to the building may be initiated anytime there is a protest or demonstration at the flag poles or in the immediate area of Aldrich Hall and the EMT determines there is the potential to cause disruptive activity within the building. This procedure will also be used in cases where advanced information indicates that there is a probability of disruptive demonstrations and/or attempts to cause disruptive activity within Aldrich Hall.
- All first and second floor exterior doors to Aldrich Hall have the ability to be electronically locked when authorized by the EMT.
- During the event, if there is no disruptive activity and no limited access lockdown initiated due to the event, the public or individuals with appointments at Aldrich Hall will be allowed to enter the building.
- UCI employees should have their IDs with them to re-enter the building during a limited access activation, although access may be delayed due to the nature of the event.
- When possible, all Aldrich Hall occupants will be notified of the limited access procedure via the Aldrich Hall distribution list in ZotMail.

**This protocol is only for protest-related activities and does NOT APPLY during a campus “Secure-In-Place” incident.**